



# K SPACE

## 2018

# Exhibition Guidelines

K space is a community exhibition space, situated within the Godinymayin Yijard Rivers Arts & Culture Centre. The venue provides artists with a high profile exhibition space that promotes artistic professional development and self-sufficiency.

Exhibition applications must be received by the Centre by

**5.00pm, Friday 16<sup>th</sup> February 2018.**



## 1. Programming, Eligibility and Assessment

- There will be 5 exhibition slots available for 2018.
- K space is open to the following individuals or groups:
  - Artists who currently live or work in the Katherine region
  - Curators who currently live or work in the Katherine region
  - Katherine based education providers and community groups
  - Art Centres in the larger Katherine region
- Exhibition proposals are assessed on the following criteria:
  - Artistic merit
  - Clear description of proposed exhibition
  - Content appropriate to exhibit in a public gallery
  - High quality visual support material
- Exhibition proposals must be received by the Centre (or postmarked) by **5.00pm, Friday 16<sup>th</sup> February 2018.**
- Proposals may be:
  - Hand delivered to Godinymayin Yijard Rivers Arts & Culture Centre (Stuart Highway, Katherine East)
  - Sent by post to: **GYRACC  
PO Box 613  
KATHERINE NT 0851**
  - Emailed to: *projects@gyracc.org.au*
- All proposals will be assessed by the Director and Curator.

Successful applicants will be notified by **Wednesday 28<sup>th</sup> February 2018.**

## 2. Opening Hours

- The opening hours of Godinymayin Yijard Rivers Arts & Culture Centre are:
  - Tuesday – Friday: 10.00am to 5.00pm
  - Saturday: 10.00am to 3.00pm
  - CLOSED on Sundays, Mondays and most public holidays
- Opening hours for K space should coincide with opening hours for the Centre. Exhibitors may consult with the Centre to negotiate reduced or extended opening hours.

### **3. Packing, Transport and Delivery**

- Exhibitors are responsible for all organisation and costs associated with packing, transporting and insuring artwork in transit to and from K SPACE.
- Work should be delivered a week before the agreed opening date. Please confirm the delivery time with Centre staff prior to the commencement of the hire period.
- The Centre does not have provision to store K space exhibitors' artwork on-site before or after the exhibition period.

### **4. Installation and de-installation**

- Installation of the exhibition may only be carried out during the Centre's operational hours and should be completed within three days.
- Centre staff will provide exhibitors with curatorial advice and assistance with the installation of the exhibition.
- All work must be professionally presented and ready for installation. The Centre reserves the right to exclude works that do not meet the required standard for display.
- As use of the Centre's exhibition equipment (plinths, electronic equipment, etc) is subject to availability, details of specific installation requirements should be included in your proposal, and discussed with Centre staff prior to the commencement of the hire period.
- Exhibitors must supply a full list of titles and prices for the production of labels and catalogue as a Word file, at least one week prior to the opening of the exhibition.
- Centre staff will conduct an inspection of the venue and equipment at the beginning and end of the hire period jointly with exhibitors.

### **5. Insurance**

- Godinymayin Yijard Rivers Arts & Culture Centre has public liability insurance in place which covers most individuals and groups of casual hirers for the duration of the exhibition period.
- Exhibitors are responsible for insuring their work while on display in the Centre. The Centre cannot be held responsible for damage to or loss of exhibitors' works while on display within K space.

### **6. Fees and Charges**

- The administrative fee for exhibitions in the KSPACE in 2018 is \$110.00 (including GST) per fortnight.

## 7. Sale of Works

- Exhibiting artists may choose to have none, some or all works on display available for sale. The Centre is responsible for overseeing the sale of work on display in K SPACE during the period of the exhibition.
- The Centre charges exhibitors a 27.5% commission (including GST) on the retail value of all artwork sold during the exhibition period.
- Exhibitors should supply the Centre with a retail price list which includes the Gallery commission.
- Exhibitors are responsible for all costs associated with packing and delivery of artwork to the buyer at the conclusion of the hire period.

## 8. Exhibition Promotion

- GYRACC will supply exhibitors with an in-house style invitation template. Exhibitors are responsible for the costs associated with other promotional material (invitations, flyers, etc).
- All promotional material associated with the exhibition **MUST** display the official Godinymayin Yijard Rivers Arts & Culture Centre and Northern Territory Government logos, and **MUST** be approved by the Centre Director prior to printing and/or distribution. Promotional material can be emailed to the curator at [projects@gyracc.org.au](mailto:projects@gyracc.org.au) for checking.
- The Centre will conduct an electronic mailout of e-invites. Exhibition details will also be promoted in the Centre's regular listings, including the Centre website ([www.gyracc.org.au](http://www.gyracc.org.au)) and Facebook page.

## 9. De-installation and Contract

- Works must be de-installed and removed by the Tuesday following the end of the exhibition period during the operational hours of the Centre.
- Exhibitors should ensure that the venue is left in the same condition as prior to installation.

**Signed by the artist**

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**Date**

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